

To Lessees and their Parents:

Pay your Rent by Direct Debit!

Have your rent payments automatically withdrawn from the account of your choice on the first of every month!

No Worries, No Hassles, No Late Fees!

(Joint Tenancy Lease – All rent must be paid to avoid Late Fees!)

To participate, please read the following instructions:

1. Fill in the Lessee's name and the building address where he/she will be living starting in August 2007.
2. Fill in the type of account, the account holder's name, and the financial institution's information.
3. Next, fill in the amount to be withdrawn each month.
4. Sign and Date – the signature must be notarized.
5. Attach a **voided blank check or deposit slip** from the account listed.
6. Mail back authorization form by Monday, July 16, 2007 with voided check to **303 E Green St, Champaign, IL 61820, ATTN: Direct Debit**



Campus Property Management
217.328.3030

Helpful Hints: The Monthly Authorized Amount equals Lessee's portion. The lease is a joint tenancy, so all lessees are responsible for the total monthly rent. Lease payment schedule must match Lease Term. Please include the one time sanitation fee when paying your first month's rent.